

**AGENDA
REGIONAL RECREATION CENTRE STEERING COMMITTEE
Monday, January 17, 2011
10:00 a.m. – 12:00 p.m. Basement Boardroom, City Hall**

- 1 CALL TO ORDER**
- 2 ADDITIONAL ITEMS**
- 3 DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF**
- 4 CONFIRMATION OF MINUTES**
 - a) November 15, 2010 Page 2-6
- 5 BUSINESS ARISING**
 - a) Action Items Page 7-8
- 6 CORRESPONDENCE**
 - a) Bill White, CAO, Township of Georgian Bluffs Page 9
 - b) Response to Owen Sound Eastside Snowmobile Club Page 10
 - c) CBC News - Stimulus Extension Page 11
 - d) BCF Report to Council Page 12-20
 - e) Municipality of Meaford – Appointment to RRC Page 21
 - f) Award Magazine – Profiling RRC Page 22-23
- 7 MANAGEMENT UPDATE – Brad/Glen/Gayle**
 - a) Report: Communications Strategy Plan Page 24-29
- 8 PROJECT UPDATE –Brad**
 - a) Report: Revised Tender Summary Page 30-33
 - b) Coliseum – Next Steps
- 9 ARCHITECT UPDATE – NONE**
- 10 FUNDRAISING COMMITTEE UPDATE - Michael**
- 11 RESOLUTION TO MOVE IN-CAMERA**
- 12 OTHER BUSINESS**
 - a) Committee Procedures: Minutes
 - b) Updating FAQ's Page 34-46
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 - d) Protocol for Donations
 - e) Arena Opening Process
- 13 ADJOURNMENT**
- 14 NEXT COMMITTEE MEETING: TBA**

MINUTES
REGIONAL RECREATION CENTRE STEERING COMMITTEE (RRCSC)
Monday, November 15, 2010
10:00 A.M. Basement Boardroom, City Hall

MEMBERS PRESENT: Councillor Jim McManaman, Chair
Mayor Ruth Lovell Stanners
Councillor David Adair
Brian Dean, Family Y Vice President, Board of Directors
Councillor Ryan Thompson, Township of Georgian Bluffs
Michael Warren, Family Y Board Appointee

ABSENT/REGRETS: Evelyn Dean, Family Y President, Board of Directors
Councillor Bill Twaddle
Councillor Tom Pink
Mayor Francis Richardson, Municipality of Meaford

GUESTS: Phil Fenech, Project Architect (conference)
Joseph Acquino, Project Coordinator (conference)
Al Nightingale, Family Y Facilities Manager
Kim Williams, Family Y Centre Manager
Doug Bierer, Family Y Treasurer

STAFF PRESENT: Glen Henry, Acting City Manager
Gayle Graham, Family Y CEO
Brad McRoberts, Manager of Special Capital Projects
Craig Ruppenthal, City Facilities Manager
Sharon Edwards - Recording Secretary

1. CALL TO ORDER – 10:10 A.M.

Councillor Jim McManaman called the meeting to order.

2. ADDITIONAL ITEMS

Communication's Plan

Pre-Ordering of Major Equipment/Material Report from Aquicon

Site Tour Dates

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF FOR MATTERS LISTED ON THE AGENDA.

None.

4. CONFIRMATION OF MINUTES

a) September 27, 2010

Moved by Michael Warren

"THAT the Regional Recreation Centre Steering Committee approve the minutes of the meeting held on September 27, 2010, as presented."

Carried unanimously.

5. BUSINESS ARISING

a. Action Items

The action item list was reviewed and updated.

Member Ryan Thompson reported that the support for the project from Georgian Bluffs Council is there, but the final donation number has not been finalized.

6. CORRESPONDENCE

a. Owen Sound Minor Lacrosse

b. Owen Sound Eastside Snowmobile Club

Mayor Lovell Stanners will write a letter of response to the Owen Sound Eastside Snowmobile Club. A member from the Fundraising Campaign Committee will contact the club executive and set up a time to meet with the club.

Moved by Michael Warren

"THAT the Regional Recreation Centre Steering Committee receive the foregoing correspondence."

Carried unanimously.

7. MANAGEMENT UPDATE

Brad and Gayle continue to meet on a regular weekly basis to evaluate details and gather information.

8. PROJECT UPDATE

a. Report: Tender Summary as of November 8, 2010

Committee directed the Manager of Special Projects to clarify the report as discussed by Committee.

Moved by David Adair

"THAT the Regional Recreation Centre Steering Committee receive the report dated November 15, 2010, as amended, from the Manger of Special Capital Projects regarding the Tender Summary as of November 8, 2010."

Carried unanimously.

b. Report: Construction Schedule as of November 1, 2010

Joseph reported that the project substantial completion date is May 18, 2012, with the exception of the arena which is anticipated to be substantially completed by November 4, 2012 2011.

Committee had general discussion regarding the revised extended schedule dates. Brad reported that there are no penalty clauses with our contractors Aquicon Construction Co. Ltd. for early/late completion.

Moved by Michael Warren

"THAT the Joint Management Committee work with the Construction Team to revisit the construction schedule and revise (without any additional cost implications) back to the schedule that was previously approved by Committee."

Carried unanimously.

Moved by David Adair

"THAT the cash expenditures be matched to the construction schedule time-line."

Carried unanimously.

- c. Report: Recommendation Tender Series 9A – 90205 Asphalt Paving, Cast in Place Concrete Walks, Curbs

Brad McRoberts, Manager of Special Projects presented a report that outlined four options for Tender Series 9A – 90205 Asphalt Paving, Cast in Place Concrete Walks, Curbs. Brad reported that option 2 is the only option that provides a fixed cost.

Moved by Michael Warren

"THAT in consideration of the report from the Manger of Special Capital Projects dated November 15, 2010, that the Regional Recreation Centre Steering Committee recommend to Council the selection of Option 2 – Award scope to Aquicon Construction Co. Ltd. On a cost plus 10% with a maximum upset price of \$880,171 + HST."

Carried.

Mayor Lovell Stanners opposed.

- d. Report: Value Engineering Process

Brad McRoberts, Manager of Special Projects presented a report that outlined the extensive steps that the Joint Management Team, Construction Manager and Architect Team have undertaken in order to eliminate the \$1,800,000 Class B Cost Estimate shortfall that was outlined to Council on May 4, 2010. A summary of the changes were presented to Committee and discussed.

Brad noted that a post-tender budget variation of 1%-2% of the total project cost is very reasonable and should be viewed positively.

Committee requested that the Joint Management Team review the cost involved, and alternate strategies for the west side wall of the N-S corridor. Phil noted that he does not recommend this procedure as it is not cost effective nor does he feel that it would be esthetically pleasing to make a character change to the wall.

Moved by Michael Warren

"THAT the Regional Recreation Centre Steering Committee table and refer back to staff the report dated November 15, 2010, from the Manger of Special Capital Projects regarding Value Engineering as of November 8, 2010.

Carried unanimously.

- e. Report: Tender Call Package 8 – Window Shades and Tender Call Series 9 Recommendations – November 8, 2010

Brad McRoberts, Manager of Special Projects presented a report that outlined various tender packages that were issued by Aquicon Construction Co. Ltd. The report was presented and approved by Council November 8, 2010.

9. ARCHITECT UPDATE – PHIL

Phil reported that the Architect Team continues to monitor progress on site. There are no design issues to report.

10. OTHER BUSINESS

- a. Site tour

Jim raised the question to Committee about inviting the Mayor's and Council Members of Georgian Bluff and Meaford to tour the building site. Brad will contact Bill White to coordinate a date with Georgian Bluffs. Jim will contact Mayor Richardson to discuss the idea of a site tour for Meaford Council.

Brad and Ruth will meet to draft an invitation to Carol Mitchell, and other provincial staff, inviting them to participate in a site tour.

- b. Report from Aquicon - Pre-Ordering of Major Equipment/Material and Projected Draw Analysis.

Brad McRoberts, Manager of Special Projects reviewed the report from Aquicon which outlines the projected anticipated work completed as of the future March 2011 draw application date.

Brad estimates that approximately 40% (\$13-14 mil) will be spent in project costs.

Moved by David Adair

"THAT the Regional Recreation Centre Steering Committee table the report dated November 15, 2010, from Aquicon Construction, Pre-Ordering of Major Equipment/Material and Projected Draw Analysis for future discussion."

Carried unanimously.

- c. RFP for Food Kiosk

RFP for a Food Kiosk was discussed. Brad McRoberts reported that services such as electrical and water connections for operation of a food kiosk have been included in two common areas in the facility. The City and the Family Y will not operate a kiosk

at the new facility. The Joint Management Team will review the possibility of adding plumbing to these locations.

Moved by Ruth Lovell Stanners

"THAT the Regional Recreation Centre Steering Committee direct staff to issue an RFP for a food kiosk.

Carried unanimously.

d. Future Committee Meeting Dates

Next meeting will be December 13, 2010, at 10:00 a.m. in the Basement Boardroom

Committee had discussion regarding a potential supplier regarding materials being used on the project.

e. Communications Plan

The communications plan will be reviewed and brought forward to the next meeting by Glen Henry, Acting City Manager.

11. FUNDRAISING COMMITTEE UPDATE – Michael Warren

Michael reported that he would provide a full update during the in camera meeting.

12. RESOLUTION TO MOVE IN CAMERA

Moved by David Adair

"THAT the Regional Recreation Centre Steering Committee move In Camera to deal with personal matters about an identifiable individual including municipal or a local board employees."

Carried unanimously.

Staff was directed to contact other municipalities receiving BCF funding to see where they are with their project schedules in relation to the March 31, 2011 deadline.

13. ADJOURNMENT

The Committee adjourned at 12:57 p.m.

Action Items
November 15, 2010, RRC Steering Committee Meeting

Date of Action	ACTION ITEM	RESPONSIBLE	COMPLETED?
June 21, 2010	On-going written report to Committee that outlines where the project is dollar wise.	Brad On going	
Original action item from June 21, 2010	Provide a written report to Committee on the local benefits of the project – detailing the local economic impact	Brad On going	
	Research storage space for materials ordered but not used prior to March 31, 2011 deadline	Brad/Frank/Joseph	
Sept. 27, 2010	Provide change as to how the committee describes the viewing area	Gayle	
	Report to Council – parking lot spaces	Pam	
Nov. 15, 2010	Ryan will try to get a sold donation amount from Georgian Bluff Council	Ryan	
	Member from the Fundraising Campaign Committee to meet with members of Owen Sound Eastside Snowmobile Club	Michael/Gayle	
	Brad to clarify the Tender Summary report as discussed and directed by Committee	Brad	
	JMT, and Construction Mgmt Team to revisit the construction schedule and revise back to approved schedule, and	JMT/Joseph	

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Date of Action	ACTION ITEM	RESPONSIBLE	COMPLETED?
	Match cash expenditures to the Construction Schedule		
	JMT review the cost involved and alternate strategies for the west side wall of N-S corridor.	JMT/Phil	
	JMT to review and re-submit the VE report dated November 15/10	JMT	
	Jim to contact Francis Richardson to discuss scheduling a site tour with Meaford Council	Jim	
	Brad and Ruth to meet to discuss drafting an invitation to Carol Mitchell/her staff	Brad/Ruth	
	Issue a RFP for food Kiosk	Brad/Purchasing	
	Contact other municipalities that are receiving BCF funding to see where they are in there projects – March 2011 date	Brad	

From: Bill White [mailto:bwhite@georgianbluffs.on.ca]
Sent: Tue 11/16/2010 11:42 AM
To: McRoberts, Brad
Cc: McManaman, Jim; 'Barfoot, Alan'; 'Ryan Thompson'
Subject: RE: Regional Recreation Centre Site Tour

Thank you for the invitation Brad. In speaking with Mayor Barfoot, who has also spoken to Councillor Thompson, the Township respectfully declines the invitation for a site tour at this time. The feeling is that perhaps in the spring when the project is further along that something could be arranged weather permitting. Hopefully you would consider a tour of Georgian Bluffs Council at that time. Once again thank you for the offer. Perhaps in March after budgets have been set we could arrange for something. All the best.

*Bill White, CAO
Township of Georgian Bluffs
519-376-2729 ext 225
519-372-1620 (fax)*

From: McRoberts, Brad [mailto:bmcroberts@owensound.ca]
Sent: Tuesday, November 16, 2010 10:27 AM
To: bwhite@georgianbluffs.on.ca
Cc: McManaman, Jim
Subject: Regional Recreation Centre Site Tour
Importance: High

Bill,

We would like to formally invite your council to a site tour at a time and date which is convenient for you and your council. The tour will give your Council an opportunity to see the facility construction in progress and to ask any questions they may have on the facility.

In discussion with Councillor Thompson it was suggested that this could be piggyback onto one of your committee meeting in the late afternoon in order to avoid any additional meeting per diem expenses.

We are flexible and will juggle schedules as required in order to permit your council the opportunity to see the progress at the site. I would suggest that we try to convene a time and date within the next 1-2 weeks in order to avoid inclement weather (i.e. snow).

Yours Truly,
Brad McRoberts, P. Eng.
Manager of Special Capital Projects
City Of Owen Sound
808 2nd Ave East
Owen Sound, ON
N4K 2H4

Direct #: (519) 376-4440 Ext. 1201
City Hall Fax #: (519) 371-0511
bmcroberts@owensound.ca

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The Office of The Mayor
Ruth Lovell Stanners
City Hall
808 2nd Avenue East
OWEN SOUND, ON N4K 2H4



Telephone: 519-376-4440 ext. 1212
Facsimile: 519-376-3579
e-mail: rlovellstanners@owensound.ca
www.owensound.ca

November 24, 2010

John Kreuzer, Co-Chairman & Club President
Peter VanDolder, Co-Chairman
Owen Sound Eastside Snowmobile Club
PO Box 583
Owen Sound ON N4K 5N1

Dear John and Peter:

Thank you very much for your letter dated October 29, 2010.

I was sorry to read that the Owen Sound Eastside Snowmobile Club has had to make the decision to not host the Georgian Cup Snowmobile Races at Victoria Park this year. The races have been a great event looked forward to by both competitors and spectators, and they will be missed.

On November 15, 2010, the Regional Recreation Centre Steering Committee had an opportunity to discuss your letter and a member of the Committee will be contacting you shortly. Hopefully a resolution can be found for future dates.

On a personal note, I have enjoyed my visits to the races over the years, and I wish you every success as you plan future events.

Sincerely,

Ruth Lovell Stanners
Mayor

cc: Regional Recreation Centre Steering Committee

**owen
sound**
where you want to live

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December 2, 2010

Stimulus projects get 7 more months to wrap up

By CBC News
CBC News

The Harper government is extending the deadline for municipalities to finish work on federally funded infrastructure projects until Oct. 31, 2011.

The federal government has heeded concerns from some municipalities that crucial stimulus projects won't be done on time to receive matching funds, and is extending the Economic Action Plan's deadline by seven months.

Announcing the extension in Mississauga, Ont., on Thursday, Prime Minister Stephen Harper said that while the "vast majority" of infrastructure projects are on track to be completed by the end of the 2010-2011 fiscal year, "not every project is likely to be completed by March 31."

The government's objective "was not to make bets with municipalities on meeting the deadline," Harper said.


The seven-month extension to Oct. 31, 2011, gives municipalities an extra construction season to complete projects.

Only projects that have started and incurred costs by March 31 will be eligible for the extension. Harper said he doesn't expect the extension to cost the government any more money.

In September, Finance Minister Jim Flaherty said the government would be "fair and reasonable" with stimulus projects nearing completion but not finished by the end of March.

The government had also been asked to consider extreme weather that affected certain parts of the country during construction season, including the touchdown of Hurricane Igor in Newfoundland and weeks of stormy weather in Saskatchewan. Harper referred to both regions in his announcement.

Canadian Broadcasting Corporation

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Memorandum

DATE: January 10, 2011
TO: CITY COUNCIL **DEPT:** City Council
FROM: BRAD MCROBERTS **DIV:** Special Capital Projects **DEPT:** City Manager
SUBJECT: BUILDING CANADA FUND FUNDING EXTENSION REQUEST

STRATEGIC INITIATIVE: *RC 5.1: Develop an affordable and efficient multi-purpose facility to meet needs for all age groups with a reasonable operating cost. RC 6: The City should develop itself as a regional centre for recreation opportunities. RC 4: The City should provide a range of recreation opportunities for youth in the community and promote the concept of fitness for all ages.*

BACKGROUND: The Federal and Provincial governments have formally announced the extension to program funding to October 31, 2011. A condition of this funding extension requires the City of Owen Sound to submit a formal request for the funding extension.

The formal request for funding extension needs to include the following:

1. A list of the project(s) that require an extension, including the relevant funding program, project title, and the project reference number;
2. A revised financial forecast for the project with estimated costs to be incurred up to March 2011 and from April 1, 2011 to October 31, 2011;
3. A detailed construction schedule for the completion of the project, signed by the project architect; and
4. A Council resolution committing to finish the project and accepting responsibility for any costs incurred beyond October 2011.

A copy of the draft letter and required attachments are included with this report.

A Council Resolution is required and is included in the following recommendation.

RECOMMENDATION: THAT in consideration of the report from the Manager of Special Capital Projects dated January 10, 2011 that Council pass the following resolution:

WHEREAS the federal and provincial governments are providing a one-time extension of the deadline for funding of projects under the Infrastructure Stimulus Fund, Building Canada Fund – Communities Top-Up, the Recreational Infrastructure Canada/Ontario Recreation Program, and the Knowledge Infrastructure Program from March 31, 2011 to October 31, 2011;

AND WHEREAS all funding from the Government of Canada and Ontario will cease after October 31, 2011;

AND WHEREAS the Corporation of the City of Owen Sound has asked the provincial government for an extension to federal and provincial funding to October 31, 2011 for the following projects:

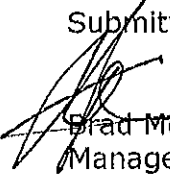
Program	Project number	Project title	Total eligible cost
BCF	27230	Regional Recreation Centre	\$32,615,580

THEREFORE BE IT RESOLVED THAT the Corporation of the City of Owen Sound attests that it will continue to contribute its share of the required funding for the aforementioned projects;

AND BE IT FURTHER RESOLVED THAT actual claims for all eligible costs incurred by March 31, 2011, for the aforementioned projects must be and will be submitted no later than April 30, 2011;

AND BE IT FURTHER RESOLVED THAT the Corporation of the City of Owen Sound will ensure that the project will be completed.

Submitted by


 Brad McRoberts, P. Eng.
 Manager of Special Capital Projects

January 11, 2011

Via E-mail: bcf.ccclaims@ontario.ca

Canada Ontario Infrastructure Secretariat
1 Stone Road West 4NW
Guelph, Ontario
N1G 4Y2

Attention: Natasha Kay Brenders/Martin Bohl

Dear Ms. Brenders & Mr. Bohl

**Re: Funding Extension Request – Regional Recreation Centre
City of Owen Sound, ON – BCF-CC File No. 27230**

The City of Owen Sound (City) hereby makes formal written request for an extension to the Federal and Provincial funding for the above referenced project.

Please find enclosed the following documents:

1. A list of the project that requires an extension, including the relevant funding program, project title, and the project reference number;
2. A revised financial forecast for the project with estimated costs to be incurred up to March 2011 and from April 1, 2011 to October 31, 2011;
3. A detailed construction schedule for the completion of the project, signed by the project architect; and
4. A Council resolution committing to finish the project and accepting responsibility for any costs incurred beyond October 2011.

On behalf of the City of Owen Sound we wish to thank both the Federal and Provincial governments for permitting an extension to the Building Canada Fund- Communities Component to October 31, 2011. This extension will permit the city of Owen Sound to expend the eligible funding amount by this time.

Should you require more information, a site visit, or detailed discussions with our project architect or construction manager please contact the undersigned.

Sincerely,

Brad McRoberts, P. Eng.
Manager of Special Capital Projects, City of Owen Sound

Cc: Michele Doncaster, OMAFRA

ATTACHMENTS

1. LIST OF PROJECTS REQUIRING FUNDING EXTENSION
2. FORECAST OF PROJECT EXPENSES
3. DETAILED CONSTRUCTION SCHEDULE
4. COUNCIL RESOLUTION

Owen Sound New Recreational Centre
Preliminary Cash Flow Analysis

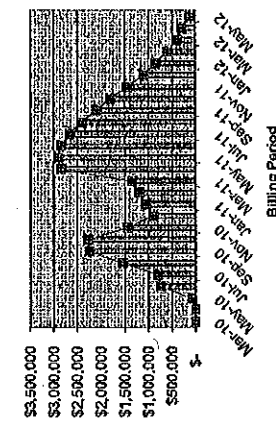
This cash flow analysis has been prepared on the following:

1. Construction commenced with caissons on June 28, 2010
2. Substantial Completion achieved by April 6, 2012 -> Balance to complete on the project
3. Total Completion achieved by May 18, 2012 -> Balance to complete on the project
4. Construction budget \$36.0M (based on Class B Budget of \$37.86M, less \$1.86M VE to be undertaken)
5. Average production experienced on similar projects

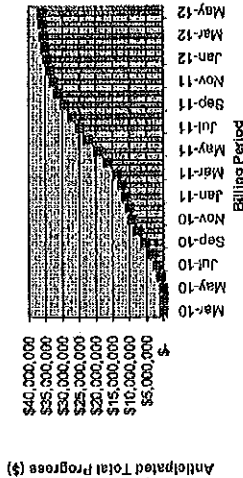
\$ 375,000.00 (1.04%)
\$ - (0.00%)

Month End	Anticipated Billing	Anticipated Cumulative Billing	Baseline Anticipated Billing	Baseline Cumulative Billing
Mar-10	\$ -	\$ -	\$ -	\$ -
Apr-10	\$ 81,045	\$ 81,045	\$ -	\$ -
May-10	\$ 744,695	\$ 825,740	\$ 250,000	\$ 250,000
Jun-10	\$ 801,834	\$ 1,627,574	\$ 500,000	\$ 750,000
Jul-10	\$ 1,542,369	\$ 3,169,943	\$ 700,000	\$ 1,450,000
Aug-10	\$ 2,240,071	\$ 5,410,014	\$ 1,000,000	\$ 2,450,000
Sep-10	\$ 2,273,615	\$ 7,683,629	\$ 1,050,000	\$ 3,500,000
Oct-10	\$ 1,439,524	\$ 9,123,153	\$ 850,000	\$ 4,350,000
Nov-10	\$ 900,000	\$ 10,023,153	\$ 1,050,000	\$ 5,400,000
Dec-10	\$ 1,050,000	\$ 11,073,153	\$ 1,250,000	\$ 6,650,000
Jan-11	\$ 1,200,000	\$ 12,273,153	\$ 1,450,000	\$ 8,100,000
Feb-11	\$ 1,350,000	\$ 13,623,153	\$ 1,600,000	\$ 9,700,000
Mar-11	\$ 2,850,000	\$ 16,473,153	\$ 3,400,000	\$ 13,100,000
Apr-11	\$ 2,900,000	\$ 19,373,153	\$ 3,450,000	\$ 16,550,000
May-11	\$ 2,850,000	\$ 22,223,153	\$ 3,950,000	\$ 19,900,000
Jun-11	\$ 2,650,000	\$ 24,873,153	\$ 3,150,000	\$ 23,050,000
Jul-11	\$ 2,400,000	\$ 27,273,153	\$ 2,850,000	\$ 25,900,000
Aug-11	\$ 2,100,000	\$ 29,373,153	\$ 2,500,000	\$ 28,400,000
Sep-11	\$ 1,800,000	\$ 31,173,153	\$ 2,100,000	\$ 30,500,000
Oct-11	\$ 1,450,000	\$ 32,623,153	\$ 1,700,000	\$ 32,200,000
Nov-11	\$ 1,100,000	\$ 33,723,153	\$ 1,300,000	\$ 33,500,000
Dec-11	\$ 850,000	\$ 34,573,153	\$ 950,000	\$ 34,450,000
Jan-12	\$ 600,000	\$ 35,173,153	\$ 700,000	\$ 35,150,000
Feb-12	\$ 400,000	\$ 35,573,153	\$ 500,000	\$ 35,650,000
Mar-12	\$ 300,000	\$ 35,873,153	\$ 300,000	\$ 35,950,000
Apr-12	\$ 126,847	\$ 36,000,000	\$ 50,000	\$ 36,000,000
May-12	\$ -	\$ -	\$ -	\$ -

Anticipated Monthly Cash Flow



Anticipated Cumulative Cash Flow



Notes:

1. Bolded items are based on approved monthly draw applications.
2. Anticipated Billing and Anticipated Cumulative Billings are updated to reflect previous approved monthly billings
3. Baseline Anticipated Billing and Cumulative Billing as from April 4th Analysis

SOLEMN DECLARATION CONCERNING THE CONSTRUCTION SCHEDULE

In the matter of the Agreement entered into between the Province of Ontario, and City of Owen Sound, represented by Ruth Lovell (Mayor) and Marian Koepke (City Clerk) on 14th of September, 2009.

I, name of engineer or architect, a(n) Professional Engineer or Architect duly licensed in the Province/Territory of Ontario do solemnly certify as follows:

That I have assessed that the construction schedule for Project Owen Sound Regional Recreation Centre (BCF 27230) is reasonable.

That, in my professional opinion, the Project will meet the timelines as detailed in the attached construction schedule.

Declared at _____ (city), in the Province/Territory of _____ (province/territory) this _____ day of _____, 20_____.

Name, title

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JAN 04 2011



Pamela Fettes, Clerk
E.mail: pfettes@meaford.ca
Phone: (519) 538-1060 Ext. 1115

21 Trowbridge Street West
Meaford ON N4L 1A1
Fax: (519) 538-5240

December 21, 2010

Owen Sound City Hall
808-2nd Avenue East,
Owen Sound, ON N4K 2H4

Attn: Regional Recreation Centre Steering Committee

Re: Appointment to Regional Recreation Centre Steering Committee

Please be advised that at a regular Council Meeting of the Municipality of Meaford held December 15, 2010 the following resolution was passed:

Mayor, Francis Richardson has been appointed to the Regional Recreation Centre Steering Committee with a term to begin effective immediately and end with the current council term (November 30th, 2014).

Meetings will be called by the Chair.

Should you require any further information, please do not hesitate to contact the undersigned.

Yours truly,

Pamela Fettes
Clerk

/jm

cc: Mayor, Francis Richardson
File

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Edwards, Sharon

From: Dan Chapman [dchapman@canadawide.com]
Sent: Thursday, January 6, 2011 5:59 PM
To: Edwards, Sharon
Cc: McRoberts, Brad
Subject: RE: Award Magazine - City of Owen Sound: "The Owen Sound Community Recreation Centre" - April 2011 issue - proposed project profile

Sharon:

Many thanks for the approval to proceed with the article.

Our editor will assign a writer next week to begin the interview process.

Your assistance is much appreciated.

Best regards,
Canada Wide Media Limited

Dan Chapman
Publisher
Award Magazine
4th Floor, 4180 Lougheed Hwy
Burnaby, B.C. V5C 6A7
Tel: 604-473-0316
Fax: 604-299-9188



From: Edwards, Sharon [mailto:sedwards@owensound.ca]
Sent: Thursday, January 06, 2011 12:21 PM
To: Dan Chapman
Cc: McRoberts, Brad
Subject: RE: Award Magazine - City of Owen Sound: "The Owen Sound Community Recreation Centre" - April 2011 issue - proposed project profile

Good Afternoon,

Thank you for your email and selecting the City of Owen Sound, Regional Recreation Centre as one of your project profiles. We are thrilled that you have selected our project as a feature in your magazine. Our Project Manager, who will also serve as your contact is Brad McRoberts. Brad's contact information is as follows:

Brad McRoberts

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Manager of Special Capital Projects
City of Owen Sound
519-376-4440 ext 1201
bmcroberts@owensound.ca

Regards,

Sharon Edwards
Executive Assistant & Public Relations Coordinator
Office of the Mayor & City Manager
City of Owen Sound
Phone: 519-376-4440 Ext. 1211
Fax: 519-376-3579
sedwards@owensound.ca

From: Dan Chapman [mailto:dchapman@canadawide.com]
Sent: Wednesday, January 5, 2011 7:06 PM
To: Edwards, Sharon
Subject: Award Magazine - City of Owen Sound: "The Owen Sound Community Recreation Centre" - April 2011 issue - proposed project profile
Importance: High

Sharon:

I am contacting you with regards to our interest in profiling your **Owen Sound Community Recreation Centre** project in our **April 2011** issue.

Award Magazine is an award-winning national architecture/construction/interior design magazine. In each issue we profile significant building projects across Canada. The publication is distributed to architects, consulting engineers, landscape architects, general contractors, builders, developers, specification writers, and interior designers. I have attached pertinent information regarding our editorial mandate and readership demographics.

We require your authorization to proceed with this "project profile" in this issue. If this is acceptable, our editor will assign a feature writer for the article; the writer will contact you for input into the writing of the profile. As well, we will require some assistance from the architects and general contractor.

You will be able to vet the article for accuracy before we go to press.

This is positive exposure at no cost whatsoever to **City of Owen Sound**.

Please contact me at your earliest convenience to discuss whether this is acceptable --- my direct line is # 604-473-0316.

Best regards,
Canada Wide Media Limited

Dan Chapman
Publisher
Award Magazine
4th Floor, 4180 Lougheed Hwy
Burnaby, B.C. V5C 6A7
Tel: 604-473-0316
Fax: 604-299-9188

DATE: DECEMBER 8, 2010
TO: RRSC **DEPT: City Council**
FROM: Sharon Edwards **DIV:** **DEPT: City Manager**
SUBJECT: COMMUNICATIONS STRATEGY PLAN

COMMENTS:

The Communication Strategy Plan for the Regional Recreation Centre was developed in April 2010 with several objectives. The paramount objective was to communicate and advocate strongly for full funding with the various politicians and officials with the province and the federal government (see attached Schedule B). Closely tied was the objective of achieving strong public and media support for the project.

Audiences included internal groups and individuals including our project teams, Council, the Family Y and committees.

An important aspect of the plan was close coordination with the fundraising and other communication events. Discussions took place between Jim Harrold and Jim Algie with a goal to ensure good, positive reinforcement with the City's activity and those of the Fundraising Committee. It was agreed that the major messages would be:

- Long Term Benefit
- Health Fitness
- Regional Role
- Construction Benefits
 - Jobs, Local, Hotel
 - Materials, Supplies

Over the past eight months several written and verbal communications - through formal and informal meetings, interviews, letters, reports, telephone calls, and media releases have taken place with our targeted audiences to advocate for an extension of ISF deadline, fundraising dollars, and positive community awareness & support.

The audiences included:

- Ministers of Transport, Infrastructure and Communities, OMAFRA, Energy and Infrastructure
- Local MP
- Local MPP
- AMO
- FCM
- BCF -CC Committee
- Media
- Other Municipalities
- Council

- Family Y
- RRC Steering Committee
- Staff

EVALUATION:

- December 2, 2010 – Federal Government Announces Extension of Infrastructure Stimulus Funding projects (See Attached).
- Regular reports/updates to Council
- Internet Statistics: Website Hits (See Attached).
- Positive media reporting and support through interviews both newspaper and TV appearances; media releases, media advisories, public meetings, special events
- Fundraising dollars continues to grow.

RECOMMENDATION:

THAT, the Regional Recreation Centre Steering Committee receive the report dated December 8, 2010, from the Executive Assistant/Public Relations Coordinator; and further

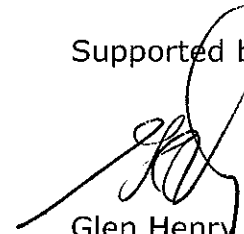
THAT, the City Manager and a representative from the Fundraising Committee meet to review and craft future communication strategy objectives and goals.

Submitted by



Sharon Edwards
Executive Assistant/Public Relations Coordinator

Supported by:

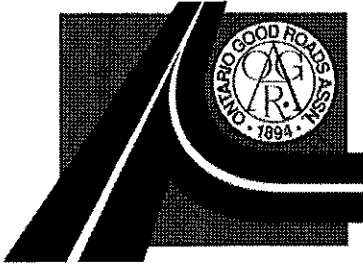


Glen Henry
Acting City Manager

SCHEDULE B

Target Audience	Objective	Actions	April	May	June	July	Aug.	Sept.	Oct.	Nov.
Local MP and MPP	Advocate for full funding	Detailed monthly updates	Fourth Week (4W)	4W	4W	4W	4W	4W	4W	4W
OMAFRA, Federal and Provincial Infrastructure officials.	Advocate for full funding	Detailed monthly updates	4W	4W	4W	4W	4W	4W	4W	4W
Detailed and direct meetings with involved Ministers (3)	Advocate for full funding	Direct meetings with Ministers: Duguid, Baird, Mitchell				Request meetings Set dates		Meet and follow up		
Contact meetings with Ministers (3)	Advocate for full funding	Reinforce messaging	Request delegations	FCM	Follow up		AMO	Follow up		
Opportunistic meetings with any members of cabinet.	Advocate for full funding	Reinforce messaging		FCM	Follow up		AMO	Follow up		
Appropriate opposition processes	Advocate for Deadline Extension	Build broad support	Assess opportunities	Request meetings	Meet/attend committees	Follow up		Follow up		
Federal and Provincial Officials and other staff	Advocate for full funding	Reinforce messaging and follow up	Day to day contact (D2d)	D2d	D2d	D2d	D2d	D2d	D2d	D2d
AMO and FCM Advocacy		Build coalition and support	Contact leadership Try to engage AMO to survey municipalities	Advocacy strategy			Follow-up		Follow-up	

Targ Audience	Objective	Actions	April	May	June	July	Aug.	Sept.	Oct.	Nov.
Other Municipalities	Financial Support Awareness	Advocacy support		Contingent on above				On-going	On-going	On-going
RRSC and Council	Support and Input	Fully inform - monthly updates	First Week (1W)	1W	1W	1W	1W	1W	Regular	Regular



Working for Municipalities

Heads UP



Keeping members informed.

December 2, 2010

Federal Government Announces Extension of ISF Deadline

Today, Prime Minister Stephen Harper announced a seven month extension to Infrastructure Stimulus Funding projects. While recognizing that the vast majority of projects would be completed by the original March 31, 2011 deadline, the federal government nonetheless granted a seven-month extension that will give municipalities an extra construction season to complete projects.

Only projects that have started and incurred costs by March 31 will be eligible for the extension.

On Wednesday, November 17th, 2010, representatives of OGRA met with 61 of Ontario's Member of Provincial Parliament to press them on this issue. "An extension to the deadline was one of three messages we took to Queen's Park" stated OGRA President Paul Johnson. "While we can't conclusively state that it was OGRA's advocacy that swayed the Conservative Government, OGRA did receive positive support from the Province, which in turn was passed along to Ottawa." OGRA will continue to press the province to clarify its position in relation to its one-third portion of the funding.

On a recent trip to Ottawa, Executive Director Joe Tiernay raised the issue with representatives from Infrastructure Canada. "We were not very hopeful after that meeting" said Tiernay, "especially after Minister Flaherty commented that 'laggards' would not be accommodated, so it is very encouraging to see that the Federal government has seen the benefits of extending the deadline."

By granting this extension, municipalities no longer have to pursue extreme measures such as adding clauses in their contracts that force contractors to absorb the extra costs; cutting corners in their work to finish on time; or telling contractors to work around the clock to get the job done, regardless of the overtime bill. This extension will also allow municipalities to avoid winter construction on roads and other civil construction, which adds significant costs to projects and shortens the life expectancy of assets.

Premier Sponsor



Altus Capital Planning

ONTARIO GOOD ROADS ASSOCIATION

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TEL: 905-795-2555 FAX: 905-795-2660 EMAIL: info@ogra.org

Tracked Files

Summary

Most Popular Tracked Files

	File	Hits	Incomplete Requests	Visitors	Bandwidth (KB)
1	Regional Recreation Centre http://www.owensound.ca/recreationcentre.php	4,943	0	4,092	141,364
2	Regional Recreation Centre Design http://www.owensound.ca/recreationcentre_drawings.php	2,268	0	1,952	44,839
3	Regional Recreation Centre FAQ http://www.owensound.ca/recreationcentre_faq.php	1,837	0	1,748	71,512
4	Owen Sound Recreation Centre - Feedback page http://www.owensound.ca/recreationcentre_comments.php	1,942	0	1,643	38,330
5	Regional Recreation Centre Background http://www.owensound.ca/recreationcentre_background.php	1,523	0	1,475	29,714
6	Regional Recreation Centre Union Contacts http://www.owensound.ca/recreationcentre_employmentops.php	1,504	0	1,449	25,743
7	Regional Recreation Centre Background http://www.owensound.ca/recreationcentre_fundraising.php	1,455	0	1,411	26,518
8	Regional Recreation Centre Committee http://www.owensound.ca/recreationcentre_minutes.php	1,420	0	1,387	32,083
9	Regional Recreation Centre http://www.owensound.ca/recreationcentre_downloads.php	1,409	0	1,381	22,746
10	Regional Recreation Centre Union Contacts http://www.owensound.ca/recreationcentre_unioncontacts.php	1,411	0	1,375	23,055
11	http://www.owensound.ca/video/player.php	543	2	486	571
12	http://www.owensound.ca/documents/recentre/news_KRTC_Gift.pdf	67	9	55	5,465
13	Regional Recreation Centre Thank You http://www.owensound.ca/recreationcentre_thankyou.php	1	0	1	16
	Total	20,323	11	N/A	461,962

DATE: December 13, 2010
TO: RRCSC **DEPT:** City Council
FROM: BRAD MCROBERTS **DIV:** Special Capital Projects **DEPT:** City Manager
SUBJECT: TENDER SUMMARY – AS OF NOVEMBER 22, 2010

STRATEGIC INITIATIVE: RC 5.1: Develop an affordable and efficient multi-purpose facility to meet needs for all age groups with a reasonable operating cost. RC 6: The City should develop itself as a regional centre for recreation opportunities. RC 4: The City should provide a range of recreation opportunities for youth in the community and promote the concept of fitness for all ages.

BACKGROUND: The attached Table 1 summarized the tender awards as of November 22, 2010.

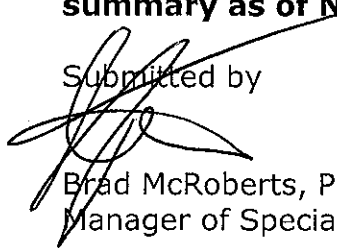
Key aspects of this summary are as follows:

- Total **project value** awarded as of November 22, 2010 is \$35.9M;
- Total **construction value** awarded as of November 22, 2010 is \$33.6M;
- Total **project budget** is \$38.645M and total **construction budget** is \$35.1M;
- Excluding \$1.2M construction contingency fund the total construction budget would be \$33.9M; and
- Construction Budget remaining is \$306,304.

There is one major tender remaining to be awarded which is "Landscaping". The JMT is working with the Architect and Construction Manager to bring the scope of this work in line with the budget allocation. There are two small tenders to be issued and a small cash allowance remaining.

RECOMMENDATION: THAT the RRCSC receive the report dated December 13, 2010 from the Manager of Special Capital Projects regarding the tender summary as of November 22, 2010.

Submitted by



Brad McRoberts, P. Eng.
Manager of Special Capital Projects

Summary of Tender Awards as of November 8, 2010
Regional Recreation Centre

<i>Tender Series</i>	<i>Tender No.</i>	<i>Tender Title</i>	<i>Budget</i>	<i>Contractor</i>	<i>Date of Award</i>	<i>Tender Award Amount</i>	<i>Difference</i>
City	RFP 09-07	Architect/Prime Consultant	\$ 2,275,000	Shore Tilbe Perkins + Will	August 14, 2009	\$ 2,355,925	\$ 80,925
City	RFP 09-08	Construction Manager/General Contractor	\$ 2,136,587	Aquicon Construction Ltd.	September 30, 2009	\$ 2,136,587	\$ -
City	RFP 09-08	Cash Allowances	\$ 287,000	Aquicon Construction Ltd.	April 6, 2010	\$ 287,000	\$ -
City	T10-01	Engineered Fill and Service Relocation	\$ 360,117	Harold Sutherland Construction Ltd.	March 3, 2010	\$ 360,117	\$ -
1	11312	Pre-Engineered Steel Structure	\$ 1,680,000	Clarence H. Graham Design & Construction, A Division of Scott Builders Inc.	April 6, 2010	\$ 1,934,439	\$ 254,439
2	22201	Excavation and Backfill	\$ 1,979,500	Aquicon Construction Ltd.	May 4, 2010	\$ 1,979,500	\$ -
3	32704	Site Services	\$ 465,000	Metric Contracting Services Corporation	June 28, 2010	\$ 541,130	\$ 76,130
4	42460	Drilled Caisson Foundations	\$ 734,730	H. C. Matcon Inc.	June 7, 2010	\$ 681,948	\$ 52,782
5	53100	Concrete Formwork	\$ 3,456,300	Long Valley Forming Ltd & Aquicon Construction (Rebar)	June 14, 2010	\$ 3,757,100	\$ 300,800
5	51420	Elevators	\$ 165,000	Thyssen Krupp Elevator	June 14, 2010	\$ 121,544	\$ 43,456
58	53340	Concrete Floors & Rink Slabs	\$ 1,071,800	Duron Ontario Ltd.	June 28, 2010	\$ 1,177,950	\$ 106,150
6	65120	Structural Steel and Metal Deck	\$ 1,533,500	Gensteel, A Division of Austin Steel Inc.	July 12, 2010	\$ 1,353,950	\$ 179,550
6		Stud Rails	\$ 10,000	Aquicon Construction Ltd.	July 12, 2010	\$ 10,000	\$ -
7	71601	Electrical	\$ 2,064,600	JMR Electric Ltd.	August 9, 2010	\$ 2,235,400	\$ 170,800
7	71501	Mechanical	\$ 6,030,000	JMR Electric Ltd.	August 9, 2010	\$ 5,575,790	\$ 454,210

Summary of Tender Awards as of November 8, 2010
Regional Recreation Centre

<i>Tender Series</i>	<i>Tender No.</i>	<i>Tender Title</i>	<i>Budget</i>	<i>Contractor</i>	<i>Date of Award</i>	<i>Tender Award Amount</i>	<i>Difference</i>
8		Waterproofing	\$ 130,500	Aquanorth	August 9, 2010	\$ 215,840	\$ 85,340
8		Sump Pits	\$ 40,000	Aquicon Construction Ltd.	August 9, 2010	\$ 40,000	\$ -
7	71310	Pool Finishes, Equipment and Fittings	\$ 1,868,000	Hollandia Gardens Ltd./Aquicon Construction Ltd.	August 23, 2010	\$ 2,492,970	\$ 624,970
8	81101	Folding Partitions	\$ 25,000	Corflex	August 23, 2010	\$ 16,440	\$ 8,560
8	80503	Metal siding & Aluminum Panels	\$ 933,700	Ritz Metal 2000 Inc/Aquicon Construction Ltd.	August 23, 2010	\$ 737,800	\$ 195,900
8	80401	Masonry and Architectural Precast	\$ 2,357,750	Clifford Masonry Limited/Aquicon construction Ltd.	August 23, 2010	\$ 1,663,600	\$ 694,150
8	80704	Roofing, Metal Flashings & Roof Accessories	\$ 438,800	DJ Peat Roofing & Sheet Metal Ltd/Aquicon construction Ltd.	August 23, 2010	\$ 486,587	\$ 47,787
8	80901	Gypsum Board, Acoustic Ceilings & Treatment	\$ 962,250	Neimar Drywall Company Ltd.	August 23, 2010	\$ 905,000	\$ 57,250
8	80904	Painting	\$ 200,000	Marando Painting Ltd.	August 23, 2010	\$ 240,000	\$ 40,000
8	81020	Louvres	\$ 55,700	Ten Plus Architectural	August 23, 2010	\$ 50,120	\$ 5,580
8	81102	Fall Restraint Roof Anchors	\$ 50,000	Thaler Metal Industries Ltd.	August 23, 2010	\$ 17,702	\$ 32,298
8	80801 & 80802	Hollow Metal doors, Frames, Screens and Wood Doors & Finish Hardware	\$ 236,100	Citywide Door and Hardware Inc.	September 7, 2010	\$ 228,090	\$ 8,010
8	80803	Windows Curtain Wall and Skylights	\$ 1,177,500	Aerloc Industries Ltd	September 7, 2010	\$ 1,321,683	\$ 144,183
	10990	Miscellaneous specialties	\$ 15,000	McGill Architectural Products & Georgian Bay Fire & Safety	September 20, 2010	\$ 17,555	\$ 2,555
	80502	Metal Fabrication & Metal Stairs	\$ 454,200	Gensteel, A Division of Austin Steel Inc. & Aquicon Construction	September 20, 2010	\$ 454,200	\$ -
9B	91148	Gym curtain & Gymnasium Equipment	\$ 32,000	Forum Athletic Products	November 8, 2010	\$ 22,850	\$ 9,150
9A	90902	Tiles, Resilient Flooring & Carpet	\$ 756,700	Gym-Con Ltd, Lab Flooring Industries Inc. & Duron Ontario Ltd.	November 8, 2010	\$ 600,460	\$ 156,240
9B	99590	Wood Floor Systems	\$ 62,000	Gym-Con Ltd.	November 8, 2010	\$ 60,000	\$ 2,000

Summary of Tender Awards as of November 8, 2010
Regional Recreation Centre

<i>Tender Series</i>	<i>Tender No.</i>	<i>Tender Title</i>	<i>Budget</i>	<i>Contractor</i>	<i>Date of Award</i>	<i>Tender Award Amount</i>	<i>Difference</i>
9A	91317	Arena Dasher Board Equipment/Systems	\$ 290,000	Raita Sport Co. Ltd.	November 8, 2010	\$ 244,000	-\$ 46,000
9B	97720	Roof Hatches	\$ -	Lexcor, A Division of Lexsuo Corporation	November 8, 2010	\$ 674	\$ 674
9B	99520	Vinyl Wrapped Acoustic Panels	\$ -	Netmar Drywall Co. Ltd.	November 8, 2010	\$ 58,600	\$ 58,600
9	91003	Lockers	\$ 128,200	General Storage Systems Inc.	November 8, 2010	\$ 81,605	-\$ 46,595
9	90804	Overhead Doors & Security Grills	\$ 22,000	Admor Door Systems	November 8, 2010	\$ 44,093	\$ 22,093
9	90602	Millwork & Carpentry	\$ 344,500	Personal Touch Woodcrafters Ltd.	November 8, 2010	\$ 222,976	-\$ 121,524
	91001	Toilet Partitions & Washroom Accessories	\$ 78,400	Canadian Washroom Products Inc.	November 8, 2010	\$ 78,805	\$ 405
8	81103	Window Shades	\$ 30,000	Sunproject Toro Inc.	November 8, 2010	\$ 8,420	-\$ 21,580
9	90205	Asphalt Paving, Cast in Place Concrete Walks, Curbs	\$ 884,950	Aquicon Construction Ltd.	November 22, 2010	\$ 880,171	-\$ 4,779
4	40601/40704	Rough Carpentry, Wood Grounds & Sealants and Firestopping	\$ 251,000	Aquicon Construction Ltd.	November 22, 2010	\$ 251,000	\$ -
			Project Totals to Date		\$	35,949,621	-\$ 123,763
			Construction Totals To Date¹		\$	33,593,696	-\$ 204,688
			Construction Budget (excl. Contingency)		\$	33,900,000	
			Construction Budget Remaining to be Allocated		\$	306,304	

Items Remaining to Be Tendered

- 1 Landscaping
- 2 Signage & Scoreboards
- 3 Transformer Screen
- 4 Air & Water System Balancing Allowance

Notes: ¹ Includes all contracted scopes except RFP 09-07 as this is a project budget cost and not a construction cost.

FREQUENTLY ASKED QUESTIONS (FAQ's)

Q. Who are the members of the Regional Recreation Centre Steering Committee?

- David Adair, City Councillor
- Brian Dean, Vice President, Family Y Board of Directors
- Evelyn Dean, President, Family Y Board of Directors
- Ruth Lovell Stanners, Mayor, City of Owen Sound
- Chairman: Jim McManaman, City Councillor
- Tom Pink, City Councillor
- Francis Richardson, Mayor, Municipality of Meaford
- Ryan Thompson, Councillor, Township of Georgian Bluffs
- Bill Twaddle, City Councillor
- Michael Warren, Family Y Board of Directors Appointee

Architects - Shore Tilbe Perkins + Will
Project Architect - Phil Fenech

Construction Manager - Aquicon Construction Company Limited
Project Coordinator - Joseph Aquino

City Project Manager, Brad McRoberts

Q. Who do we contact if we have comments or questions?

A. City Manager's Department, 2nd Floor, City Hall
808 2nd Avenue East
Owen Sound, ON N4K 2H4
Phone: 519-376-4440, ext. 1211
Fax: 519-376-3579

Executive Assistant & Public Relations Coordinator- Sharon Edwards
sedwards@owensound.ca

Q. Who will oversee the fundraising for this project?

A. The Family Y Board of Directors in conjunction with a volunteer fundraising committee and professional counsel from Ketchum Canada Inc.

Family Y Board of Directors:

- Evelyn Dean – President
- Brian Dean – Vice President
- Doug Bierer – Vice President/Treasurer
- Mark Avery
- Mark Cruikshank
- Bill Ringel
- Marie Martin
- Ruth Barwell
- Mary Hewitt

- Rod Moore
- John Rossitter
- Stephanie Fowler
- Susan Natsheh
- David Johnstone

Volunteer Fundraising Committee Members:

- Tom Rice - Campaign Co-Chair
- Sonya Mount - Campaign Co-Chair
- Michael Warren - Honorary Chair
- Elizabeth Warren - Honorary Chair
- Jim Algie
- Jan Chamberlain
- Evelyn Dean
- Brian Johnson
- Dennis Morrison
- Denise Reid
- Judy Robinson
- Carol Smith
- Jeff Sziklai
- Bill Van Wyck
- Gayle Graham

Q. Will the Coliseum be accessible during the construction of the new Recreation Centre?

A. It will be business as usual at the Coliseum, although parking may be reduced to facilitate construction access. The ice surface will remain open until the new ice surface at the Regional Recreation Centre is operational.

Q. What will the City do with the Coliseum?

A. The City may entertain proposals from groups interested in using this facility for recreational purposes, providing the City is not expected to assume capital or operational costs. Otherwise, the City intends to demolish the structure, as the arena requires a new ice refrigeration system and floor, and will not be functional without these.

Q. Will there be other features added to Victoria Park over the years?

A. We consider Victoria Park to be a recreational campus and there could be additional features in the future. The City is currently initiating a master planning process for Victoria Park and will consult with the Agricultural Society, St. Mary's High School, The Family Y, other users, and the general public during this process.

Q. What is the Project budget?

A. The budget for the project is \$38.645 million. Every effort is being made to ensure that the Centre comes in on budget. Value engineering is being applied as the construction proceeds to reduce costs wherever possible without impacting the functionality of the Centre. The tendering process includes negotiations with successful bidders to keep costs to a minimum. Both the Architect Team and the Construction Manager work closely with the City, Family Y, Joint Management Committee and the Steering Committee to find savings and control costs.

Q. How is the Project to be funded?

A. The funding is expected to come one third from the province and one third from the federal government. The remaining third will come from a variety of sources including the City, the Family Y capital and community fundraising, and neighbouring municipalities. For less than the cost of replacing the aging one rink Coliseum (approximately \$10 million) the City will get two new rinks and an expanded, modern Health and Fitness Centre - the latter run by the Family Y.

The City's contribution will be funded through the interest on the investment of the \$16 million in proceeds from the sale of the Georgian Bay Energy (GBE).

Q. What is the Georgian Bay Energy (GBE) Fund, and what is it used for?

A. The GBE Fund was created when the assets of Georgian Bay Energy, a publicly owned utility, were sold to Hydro One. The proceeds from the sale were invested and Council has committed to preserve the capital of this investment and use the interest to help fund large legacy projects such as the Regional Recreation Centre. These funds were previously allocated to projects such as the "Big Dig" and the Owen Sound Police Services building.

Q. How will property taxes be affected if the senior levels of government do not provide any funding after March 2011?

A. Earlier this year the City estimated that if the federal and provincial governments do not provide full funding the additional costs could result in a local tax increase of approximately 3 percent. However, for a growing number of reasons it seems likely that there will be little or no local tax impact:

- The City's \$9.4 million share of this \$38.6 million project is being funded entirely from interest on the sale of the former Georgian Bay Energy (GBE) utility - not from the tax base. The City also has the ability to finance any funding shortfall by using this same income stream for a longer period of time.
- Once built, the Family Y will be responsible for financing their own programs and managing their area of the building without any subsidies from the City.
- At the August premier's conference in Winnipeg, Dalton McGuinty said it would be a "mistake" for the province and Ottawa to shut off funding after March 2011 for projects underway.

- He repeated his support for extended funding at the mid-August annual meeting of the Association of Municipalities of Ontario (AMO) in Windsor. There McGuinty said, "On April 1 we can't walk away from projects that are four walls waiting for a roof." His financial support will also help to trigger full federal funding. The result could considerably reduce the risk of any local tax increase.
- In Ottawa the Liberals and NDP are strong advocates for funding after March 2011. The finance minister has talked about ending funding after the deadline. However, Prime Minister Harper, while keeping the pressure on to complete projects, has never said that there will be no funding for existing projects after the deadline. On September 9, 2010, when pressed on the issue at a press conference in Saskatchewan, Prime Minister Harper stated "We are not going to be unreasonable..." As recently as Monday, September 27, 2010, Finance Minister Jim Flaherty said "that the federal government will be 'fair and reasonable' at the end of March if stimulus projects are nearing completion but not finished."
- Conservative MP Larry Miller acknowledged in an August 12, 2010, Sun Times article that the City has some "very good points"... "At the proper time, we're going to do what we can to get an extension for them." More recently he said that residents should focus on the "positives" of the project and "stop worrying about missing the deadline".
- Conservative MPP Bill Murdoch said in an August 31, 2010, article in the Sun Times that it would be "foolish" for Ottawa to cut off funding for the Centre after March of next year." All it would do is put municipalities in debt and there is only one taxpayer".
- Owen Sound is not alone. According to the Parliamentary Budget Officer there are about 1,000 other projects across Canada that are currently behind schedule and will not be completed by March 2011. These projects are providing thousands of jobs and injecting a total of nearly one billion dollars into communities like Owen Sound.
- The City is making every effort to expedite the Centre. Contracts have been awarded for the total value of the work to be done on the Centre. As much material and equipment as is practical is being purchased before the March deadline.
- The City has offered the two senior levels of government a guarantee in the form of a bond or letter of credit. This assures them that the local funding for the Centre will be forthcoming despite the delay in completing the project.

Q. Is the building designed to allow for the installation of solar panels on the roof?

A. Yes, the building roof can accommodate flat mounted solar panels.

Q. Why aren't there two shifts being used during the summer months to speed up the completion of the Centre?

A. This strategy is being constantly evaluated and used for trade packages on a case-by-case basis. We foresee cases where we will be able to use multiple shifts. The use of additional shifts is limited to work that does not require a continuous supply of materials such as concrete and gravel that are only available during normal working hours. The use of additional shifts often has a cost premium which has to be weighed against any time advantage.

Q. What are the environmentally friendly and energy efficient features of the Centre?

A. There are a wide range of these features throughout the Centre including:

- A waste recovery refrigeration system will be used in the arena area. It will handle the creation of ice surfaces and also the waste heat from the process will provide radiant heat to other parts of the complex. It will also reduce the heating loads on the building by pre-heating the domestic and pool water. This in turn will lower operating costs.
- A reflective roof that reduces the heat island. This allows the roof to reflect heat from the sun during the day when it is most hot. This means that the heat will not be released into the atmosphere in the evening as is the case with traditional roofing systems.
- Increased perviousness of the site by minimizing asphalt and providing green space, such as bio-swales and sodded areas, enabling water to penetrate the ground surface allowing the aquifers below grade to be recharged.
- Reduced light pollution by ensuring that light from the building and site does not spill over the site boundary. This will ensure that there is no adverse light impact on the surrounding neighbourhood.
- A reduction of potable water use on the site by 100%. This is achieved by not implementing an irrigation system and using drought-tolerant plants and native species.
- Reducing potable water use by 40% within the building by using low-flow fixtures. This will save thousands of litres of water annually and help reduce operating costs.
- Using materials with the high recycled content. This reduces the need to harvest or create new materials thus lessening the demand on the environment.
- Conserving energy by installing occupancy sensors to control lighting in non-occupied spaces. When a room has been motionless for a specific period of time the lights will be automatically turned off. The sensors will turn lights back on when they sense motion.

- Energy efficient lamps are being used instead of standard fluorescent and incandescent bulbs. These lamps have a longer life, require less energy and maintenance.
- Glazing has been strategically selected to provide the desired aesthetic for the building while also protecting against solar glare and heat gain within program areas. The glazing has a translucent-opaque film in the glass that will limit direct sunlight while still providing the glow of natural light. It allows the building to reflect its surroundings during the day, while at night permitting the activities inside the Centre to be seen from the outside.
- The boilers within the facility have been equipped with heat wheels. These wheels will capture heat from the exhausting air and use that heat to pre-heat the supply of air for the change rooms, thus further reducing operating costs.
- As much construction material as possible will come from in and around the region. This reduces the amount of fossil fuel and pollution that results from transporting material from outside this region.
- Fifty percent of the total wood based material cost for the Centre will be FSC wood. The Forrest Stewardship Council (FSC) certification means that the wood has been cultivated from an appropriate location with a corresponding re-planting program. All FSC wood is harvested using the most environmentally sensitive procedures.
- A targeted energy saving for the Centre of 25% as compared to the baseline case. This significant projected energy performance translates into an overall, annual energy cost saving of over 15%.
- Monitoring of Carbon Dioxide (CO₂) levels within occupied spaces to ensure that they are within acceptable levels. This is part of an overall indoor air quality program.
- Low VOC adhesives, sealants, paints, coatings, carpet, composite woods and laminates will be specified for the entire facility.

Q. Will there be local employment or business opportunities with the project?

A. A significant amount of local businesses and labour will be used for the project, through arrangements with select, prequalified contractors, both union and non-union. For union work the contractors are required under their collective agreements with each union to acquire personnel through their local union offices drawing people from the local area as available. It is expected that there will be upwards of 150 people working on the project during peak periods with over 300 people working on the project over its duration.

Generally, 60 to 70% of the on-site personal are from the Grey-Bruce region. Several local company services have been engaged on the project including but not limited to Harold Sutherland Construction, E.C. King/Miller Group, Sierra Aggregates, CRS Rental Supply, Graham Construction/Scott Builders, D.J. Peat

Roofing and Siding, Wayne Bird Fuels (Petro-Canada), Ken Johns Powerline Construction, Mundle Electric, Concept Signs, Grey County Sign Shop, Bluewater Sanitation, Ivan Dinsmore Limited, Georgian Bay Fire & Safety, Gamsby & Mannerow, Porter's Precast, Home Depot, Walmart, Canadian Tire, Fulford Hardware, Coates & Best Inc., Have1.com, Lewis Motor Sales, Scott's Industrial Supply, TSC Store, Bruce Tractor, Huron Tractor, Toromont CAT, and several local private trucking firms including Sprung Transport, MacDonnell Excavating, Ron Nickason Plumbing & Heating Ltd, Albright Trucking Inc, Underwood Construction, and Jim Dier Construction. In directly local business are also benefitting from the project from the use of local accommodations, food, entertainment, etc.

A sign with a list of the local firms involved in the project will be maintained at the site and on the City's website. This sign will be updated as required to reflect any additional local businesses that may become involved with the project.

Q. How can I get an opportunity to work on this project or to provide services?

A. A notice for Prequalification of Selected Contractors was issued by the City in November 2009 and the Construction Manager, Aquicon Construction Co. Ltd., has reviewed the submissions. The prequalification process ensures that companies working on the project have the experience, qualifications, and resources with respect to manpower and production capacity to undertake a project of this magnitude.

Several of the various trade packages have been awarded.

The list of prequalified companies or awarded contracts is published on the City's website, www.owensound.ca/recreationcentre.php, along with a list of unions involved in the project and appropriate contact information.

Local companies are encouraged to contact the prequalified/successful companies to determine if their company can be engaged to work on the project.

Q. Can other functions be incorporated into the new Regional Recreation Centre?

A. Currently the project commitments under the Project Charter include:

- A Health and Fitness Component managed by the Family Y featuring:
 - An aquatic centre with a 25-metre pool and warm therapeutic pool;
 - Fitness/conditioning/wellness centre;
 - Gymnasium;
 - Walking/running track;
 - Program rooms;
 - Related support amenities and common shared spaces.
- A Double Ice Pad managed by the City

- 8 regular dressing rooms, 2 barrier-free dressing rooms, an extra dressing room for teams that have both males and females requiring separate change facilities, and a referee change room;
- Common Shared Spaces (e.g. entranceways, corridors, lobby).

No additional facilities can be incorporated into the program within the existing budget. Should an organization have a strong business case and funding, the Regional Recreation Centre Steering Committee will consider its proposal.

Q. Will there be a canteen at the new facility?

A. Services such as electrical and water connections for operation of a kiosk-style canteen have been included for the facility in the common areas. The City and the Family Y will not operate a canteen at the new facility. Organizations or businesses which wish to operate a kiosk-style canteen at the facility should contact the City.

Q. What is the City's relationship with the Family Y?

A. The City's Strategic Plan encourages the municipality to continuously evaluate partnering opportunities in the delivery of all City services.

In 2007, the Recreation and Parks Master Plan recommended that the City, Family Y, and the community pursue the development of a new regional recreation complex. A task force was created and in August 2009 the City and Family Y signed a Memorandum of Understanding that outlined their collaboration to achieve the vision of a new community recreation centre.

The Family Y has expertise in the delivery of recreation programs, and the City and Family Y have an aligned vision of an active and healthy community with facilities accessible to all people. The City and Family Y also have a strong partnership around the delivery of summer recreation programs.

Q. How many spectators can the arenas hold?

- A. Each ice pad will be able to accommodate viewing for 280 people:
- Approximately 125 cold spectator viewing along the edge of the ice surface
 - Approximately 136 cold spectator viewing in the 2nd floor gallery
 - Approximately 20 warm spectator viewing in 2nd floor lobby
 - Standing room warm viewing for approximately 30 spectators (one ice pad only)

Q. Why are we building two rinks?

A. Needs assessments and public consultation undertaken by the City at the time of the funding application concluded that an additional ice surface was required to fulfill the current demands for recreational use.

Q. Will there be seating in the new aquatic centre for competitions?

A. There will not be fixed seating on the pool deck, as the area will be used for participants, coaches, and support personnel. However, the area outside the pool will accommodate up to 120 spectators, depending on how event organizers arrange the space. The walking/running track on the second floor of the fitness centre can also be used for spectator viewing. Additionally, electronic media can assist in allowing spectators a close-up view during competitions.

Q. Will the new pool be competition size?

A. The new pool will be competition size – 25 metres long and eight lanes wide – enabling us to host swim meets with the Owen Sound Aquatic Club and the Special Olympics Program in our community. Combined with the warm water leisure pool, which is the same size as the existing Y pool, it will triple the aquatic space currently available at the Family Y. An Olympic size pool is 50 metres long and geared to high-end competition in densely populated areas.

The existing Family Y pool is fully booked, with more than 300 people using it daily. The new aquatic centre will readily meet the increased needs of our community for fitness, swim instruction, leisure play, rehabilitation and competition.

Q. When was it discovered that the site had soil and groundwater concerns?

A. The City and Family Y representatives were working with preliminary plans and cost estimates. Upon the hiring of the Architect and Construction Manager both assured the Steering Committee that the Centre could be completed by March 2011.

After early geotechnical investigations it was understood that the facility would require an engineered foundation using caissons. Further study uncovered the presence of groundwater on the site. There were delays as the foundation had to be re-engineered and a dewatering plan put in place. Every development site has unique challenges and this one has been addressed and construction is moving forward.

Q. Did the Committee and Council consider other building sites?

A. Early on in the project development the City did investigate the potential to relocate the Regional Recreation Centre to other properties. Unfortunately much of the City within the valley is underlain with similar materials as those found at Victoria Park.

The criteria for evaluating other sites included the existing topography or grade of the property (needed a relatively flat site); existing official plan designation and zoning; infrastructure would need to be in place (including roads, traffic studies, bus routes, water sewer, storm water drainage, etc.); ownership of the property (non-city owned property would have to be purchased which would increase the cost); subsurface conditions of other properties (shallow bedrock or

similar soil conditions would also have additional cost); proximity to urban area (need to be in close proximity to urban area to permit pedestrian and bicycles access); and overall costs (cost had to be less than additional cost for Victoria Park).

It was ultimately concluded that although there were other sites that may have met some of the above criteria the cost to acquire the land and establish the necessary infrastructure to the site exceeded the additional costs to develop the Victoria Park property.

In addition, the relocation would have substantially delayed the project by months resulting in the potential for further loss of funding. The delay would be required as the building would need to be redesigned, geotechnical and hydrogeological investigations would have been required to be undertaken and any necessary re-zoning would need to be completed prior to initiating any of these activities.

Q. I'm already paying federal, provincial and municipal taxes, so why am I also being asked to give to the project to finance this centre?

A. A project this size requires funding from many different sources. The federal, provincial and municipal governments have committed capital funds. As well, the Family Y has also committed capital funds, however, the project also requires a community fundraising campaign. The Family Y is leading the community fundraising campaign for \$5 million to build the \$38 million centre. The Family Y is a charity and will issue income tax receipts for charitable donations. The Family Y is mobilizing its large network of volunteers, as well as welcoming new volunteers to implement this community fundraising campaign. Anyone interested in volunteering can call 519-376-0484 ext. 222.

Q. How can the City afford to pay for its share of the Regional Recreation Centre and also finance the 9th Street bridge and a Secondary Wastewater Treatment Plan costing over \$60 million?

A. Funding for the Recreation Centre is being provided through debenture costs being paid off from the GBE Interest. (See "What is the Georgian Bay Energy (GBE) Fund?" above.) Other financing approaches are being used for the 9th Street Bridge project. Both Provincial and Federal funding is being provided for the Secondary Wastewater Treatment Plant upgrades and the remaining portion will be financed by the utility users and not from the property tax base

Q. Why do we need a new Family Y when we already have many other public and private fitness centres in the region?

A. The Family Y has been serving our community since 1877 and the new Regional Recreation Centre will be the third Family Y facility to be built in response to changing community needs and with the support of the community. Surveys were undertaken to assess the need for a new Family Y and the support for it in the community. Based on this, and in conjunction with the City of Owen Sound, the Township of Georgian Bluffs, and the Municipality of Meaford, the

vision for the new Regional Recreation Centre came into being. Other centres in our region work with their own client groups in their own ways. The Family Y's approach is to work with people of all ages, backgrounds, abilities and financial situations. As a charity, the Family Y fundraises to provide financial assistance so that low income is not a barrier for participation. Over the Y's history, it has addressed and responded to the needs of people throughout the Grey and Bruce region. The new aquatic centre will also greatly improve public aquatic facilities in our area.

Q. If the Regional Recreation Centre is being built with my tax money why will I have to buy a Y membership to access the Health Fitness Recreation Centre facilities?

A. Tax money is being used to build the new facility. Once it is built the Family Y will be responsible for financing their operations without any subsidies from the City or surrounding municipalities. Just as it does with its current facility, the Family Y will operate the new facility on a break-even basis. There are different ways to participate at the Family Y: by registration in a program, by a drop-in day pass or by membership. The Family Y is a community based non-profit charity.

As in the past, users of the arena portion of the facility will continue to contribute user fees either directly through the city or indirectly through local sports associations (i.e. minor hockey, figure skating, lacrosse, etc.).

Q. What if I, or my family, cannot afford a Y membership?

A. The Family Y will continue to fundraise and provide financial assistance to individuals and families that are unable to pay the fees.

Q. Do all members of Council support the Regional Recreation Centre (RRC) and accept the financial risk involved?

A. Council has unanimously supported the RRC project on several occasions through resolutions and bylaws.

Q. What is this new Regional Recreation Centre going to do for the community? What are the benefits that we can expect?

A. There are many benefits from this new Regional Recreation Centre (Centre):

- The new centre will increase the emphasis on a healthy, active lifestyle, helping to keep people out of the medical system and medical costs down. There will be a positive effect on childhood obesity, heart disease, stroke, diabetes, arthritis and many other illnesses. The new Centre will excite people to become active!
- The Centre will be a hub for the community, where friends and families can all go to participate together or individually. Children may be at hockey practice or swim lessons while parents participate in yoga or workout in the conditioning centre. The new Centre will mean less driving and more activity.

- The Centre will welcome people of all ages, backgrounds, abilities and financial situations. Seniors will interact with babies, and children with their parents, and teens will participate side by side with adults and seniors. Those with special needs will have improved accessibility with large, barrier free change rooms, including one in the Family Y with a sling lift to assist those using wheelchairs. Both pools have ramps so wheelchair users can wheel right down the ramp into the pool and then float off the chair for their activity. The warm water leisure pool will provide rehab for those with injuries, joint problems and joint replacements. Financial assistance will continue to be available to help ensure no one will be turned away due to low income. The Centre will truly welcome all members of our community.
- The Centre will have a sustainable design to benefit our environment. For example, the heat from making ice will be used to heat the building and the water for the pool.
- The Centre will provide for increased excellence in sports and the hosting of tournaments and competitions. The influx of athletes for hockey, ringette, figure skating, swimming and lacrosse competitions will boost our economy through their use of hotels, restaurants and stores.
- The Centre will help attract businesses, families and professionals who want to locate in a community that has the recreation amenities that they need.
- The Centre will boost employment, creating jobs for upwards of 150 people during peak building periods and 300 people overall. New positions will be added for the operations of the Family Y and the arenas.
- The Family Y will operate its component on a break even basis and will not require tax dollars to subsidize it. The Family Y will also ensure the facility remains in as good as new condition with capital upgrading.
- The Family Y is a charity and will continue to respond to community needs, as it has for over 130 years. The Family Y is community based and is overseen by a volunteer Board of Directors whose members come from our community.

Q. Why aren't the surrounding municipalities contributing to the cost of the Regional Recreation Centre since many of their residents will be using it?

A. Surrounding communities will be contributing to the cost of the Regional Recreation Centre through direct contributions to the project or through the fundraising campaign. If a municipality doesn't provide direct capital support, residents of those communities may also be required to pay a user fee surcharge to offset the project costs.

Q. Will my Family Y membership fees go up?

A. Fees may need to increase minimally to ensure the new centre will break even financially. The Family Y undertook a market feasibility study that identified the membership fee that people in the community were willing to pay.

Q. Where can we find information on the project as it progresses?

A. There is a link on the City of Owen Sound's website that is updated frequently. <http://owensound.ca/recreationcentre.php> and the Fundraising Campaign site <http://www.regionalreccentre.ca/>

Q. How are the senior's being accommodated?

A. After the first public meeting regarding the new Recreation Centre, the City formed a committee made up exclusively of seniors to look at their recreational needs in the community. This group had several successful meetings and a new "McQuay Tannery Seniors Centre" has been established in the office building just east of the Bayshore Community Centre. The Centre is working on several initiatives which will provide and coordinate organized services and activities for seniors.

The new Regional Recreation Centre will meet the needs of people of all ages, backgrounds, abilities and financial situations. In fact, seniors form one of the largest user groups of the Family Y, with over 450 registered members. The new Regional Recreation Centre will do even more to keep the seniors in our community active and healthy.

2011 OWEN SOUND CITY COUNCIL CALENDAR

January

S	M	T	W	T	F	S
						ST
2	3	4	5	6	7	8
9	RG	11	12	SA SA	15	
16	17	18	19	20	21	22
23	RG	25	26	27	28	29
30	31*					

February

S	M	T	W	T	F	S
	1	2	3	4	5	
6	RG	8	9	10	PB	12
13	14	15	16	17	18	19
20	ST RG	23	24	25	26	
	OGRA/ROMA					

March

S	M	T	W	T	F	S
	OGRA/ROMA	3	4	5		
6	RG	8	9	10	11	12
13	14	15	16	17	18	19
20	RG	22	BG BG	25	26	
27	28	29	30	31		

April

S	M	T	W	T	F	S
					1	2
3	RG	5	6	7	8	9
10	11	12	13	14	15	16
17	RG	19	20	21	ST	23
24	ST	26	27	28	29	30

May

S	M	T	W	T	F	S
1	RG	3	OSUM			7
8	9	10	11	12	13	14
15	RG	17	18	19	20	21
22	ST	24	25	26	27	28
29	RG	31				

June

S	M	T	W	T	F	S
		1	2		FCM	
FCM	7	8	9	10	11	
12	13	14	15	16	17	18
19	RG	21	22	23	24	25
26	27	28	29	30		

July

S	M	T	W	T	F	S
					ST	2
3	RG	5	6	7	8	9
10	11	12	13	14	15	16
17	RG	19	20	21	22	23
24	25	26	27	28	29	30
31						

August

S	M	T	W	T	F	S
7	HX	2	3	4	5	6
14	15	16	17	18	19	20
		- AMO -		25	26	27
28	RG	30	31			

September

S	M	T	W	T	F	S
			1	2	3	
4	ST	6	7	8	9	10
11	RG	13	14	15	16	17
18	19	20	21	22	23	24
25	RG	27	28	29	30	

October

S	M	T	W	T	F	S
						1
2	RG	4	5	6	7	8
9	ST	11	12	13	14	15
16	17	18	19	20	21	22
23	RG	25	26	27	28	29
30	31					

November

S	M	T	W	T	F	S
		1	2	3	4	5
6	RG	8	9	10	HX	12
13	14	15	16	17	18	19
20	RG	22	23	24	25	26
27	28	29	30			

December

S	M	T	W	T	F	S	
					1	2	3
4	RG	6	7	8	9	10	
11	12	13	14	15	16	17	
18	RG	20	21	22	23	24	
25	ST	28	29	30	31		

OGRA/ROMA Feb 27 - Mar 2 (Toronto) **FCM** June 3-6 (Halifax) **AMO** Aug 21 -24 (London)
ST - Statutory Holiday; **HX** - Non-Statutory Holiday
RG - Regular Council 7:00 p.m. **SA** - Service Analysis Jan 13 & 14 **PB** - Pre-Budget Feb 11 **BG** - Budget Mar 23 & 24
SP - Strategic Planning ??? **BQ** - Mayor's BBQ ??? **XM** - Staff Christmas Party ???
VA - Volunteer Appreciation ???