



MINUTES
REGIONAL RECREATION CENTRE STEERING COMMITTEE (RRCSC)
Monday, September 19, 2011
10:00 a.m. Basement Boardroom, City Hall

MEMBERS PRESENT: Councillor Jim McManaman, Chair
Mayor Deborah Haswell
Councillor David Adair
Councillor Jan Chamberlain
Councillor Bill Twaddle
Brian Dean, Family Y Vice President, Board of Directors
Michael Warren, Family Y Board Appointee
Councillor Ryan Thompson, Township of Georgian Bluffs
Evelyn Dean, Family Y President, Board of Directors

ABSENT/REGRETS: Mayor Francis Richardson, Municipality of Meaford

GUESTS: Kim Williams, Family Y Centre Manager
Al Nightingale, Family Y Facilities Manager
Doug Brier, Family Y Treasurer

STAFF PRESENT: Ruth Coursey, City Manager
Gayle Graham, Family Y CEO
Brad McRoberts, Director of Operations
Sharon Edwards - Recording Secretary

1. CALL TO ORDER – 10:04 a.m.

Chair, Jim McManaman called the meeting to order, and welcomed/introduced Ruth Coursey.

2. ADDITIONAL ITEMS

Michael Warren requested that agenda item 10 and 11 be dealt with before agenda item 8. Chair McManaman approved and also moved agenda item 6 to follow item 8.

3. DISCLOSURE OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF FOR MATTERS LISTED ON THE AGENDA.

Mayor Haswell declared a pecuniary interest with item 8d Equipment Purchases.

4. CONFIRMATION OF MINUTES

Moved by Michael Warren

“THAT the Regional Recreation Centre Steering Committee approve the minutes of the meeting held on June 27, 2011.”

Carried unanimously.

5. BUSINESS ARISING

a. Action Items

The 'Action Item' list was reviewed and updated by Committee.

Brad and Sharon will confirm a date for Committee, Council and Y Board members to tour the project site prior to winter.

6. MANAGEMENT UPDATE

Brad McRoberts reported that the Joint Management Team (JMT) continues to meet on a regular basis.

7. FUNDRAISING COMMITTEE UPDATE – Michael Warren

Michael Warren reported that he would provide a full update from the Fundraising during the in camera meeting.

8. RESOLUTION TO MOVE IN CAMERA

Moved by Mayor Haswell

"THAT the Regional Recreation Centre Steering Committee move In Camera to deal with personal matters about an identifiable individual including municipal or a local board employees."

Carried unanimously.

Mayor Haswell left the meeting at 10:59 a.m.

Chair McManaman called a recess at 11:04 a.m.
The meeting reconvened at 11:10 a.m.

9. PROJECT UPDATE

- a. Report: Project Contingency Allowance
- b. Report: Construction Budget Status

Moved by David Adair

"THAT the Regional Recreation Centre Steering Committee defer the Project Contingency Allowance and Construction Budget Status reports dated September 19, 2011, from the Director of Operations until the November Regional Recreation Centre Steering Committee meeting."

Carried unanimously.

- c. Report: Tender Call Package 10 - 100204– Landscaping

The Director of Operations presented a written report to Committee.

There is a five year plan to complete all aspects of the landscaping (including the parking lot).

Councillor Twaddle raised the question of whether or not the project has an approved site plan. The Director of Operations stated that the site plan has not been finalized.

Moved by Michael Warren

"THAT the Regional Recreation Centre Steering Committee receive the report dated September 19, 2011, from the Director of Operations regarding the Tender Call Package 10 - 100204– Landscaping, and further;

THAT the Regional Recreation Centre Steering Committee recommend City Council select Option 3 – Landscaping with Sod on Slopes only, and further;

THAT the Regional Recreation Centre Steering Committee recommend City Council approve the award of Trade Package 100204 – Landscaping to Lantar Construction Inc. for the amount of \$135,000 + HST, and further;

THAT the Regional Recreation Centre Steering Committee recommend City Council establish a \$10,000 cash allowance for landscaping repair in the Spring or 2012, and further;

THAT the Regional Recreation Centre Steering Committee recommend City Council issue a purchase order of \$135,000 + HST to Aquicon Construction Ltd. For Tender Package 10 – 100204 Landscaping."

Carried unanimously.

d. Report: Equipment Purchases

Gayle Graham presented a written report to Committee which outlined the guiding principles to be followed when purchasing equipment for the Y portion of the New Regional Recreation Centre. The budget for the equipment is \$800,000.

Moved by Brian Dean

"THAT the Regional Recreation Centre Steering Committee note and receive the information within the report dated September 14, 2011, from the Project Manager, Owen Sound Family YMCA, regarding the Equipment Purchasing for the Y portion of the New Regional Recreation Centre, and further;

THAT the Regional Recreation Centre Steering Committee give the Y permission and flexibility to purchase equipment through the City, as outlined in the report dated September 14, 2011."

Carried unanimously.

10. CORRESPONDENCE

a) Horizon's Solar PV Rooftop Offerings

The Director of Operations reviewed the unsolicited proposal from Horizon's Energy Solutions.

Moved by Jan Chamberlain

“THAT the Regional Recreation Centre Steering Committee direct staff to undertake a preliminary feasibility study for the placement of a solar PV rooftop system at the new Regional Recreation Centre.”

Carried unanimously.

11. ARCHITECT UPDATE (none)

12. OTHER BUSINESS

a. Meeting Dates

Committee will meet on October 17th and November 21st at 10:00 a.m.

13. ADJOURNMENT

The Committee adjourned at 12:10 p.m.

14. NEXT COMMITTEE MEETING – October 17, 2011, 10:00 a.m.